**Personal Information 1:**

Sur Name: As in the passport (If Surname is Blank, then pls mention given name. & in the Given Name pls Type as **“FNU”**) or click on help on the right side it will help you to explain in details.

Given Name: As in the Passport

Full name in Native Alphabet: Leave it blank (select Does Not Apply)

Have you ever used other names? : Does not apply

Sex: As in the Passport

Marital status: Current status

Date of Birth: As in the Passport

Place of Birth: As in the passport

**Personal Information 2:**

Nationality: mention your current Nationality: Eg: Indian

Do you hold or have you held a nationality other than the one which you have indicated above

1. Other nationality: No
2. Do you hold a passport for the nationality above

If Yes:

Provide the passport no: Does not apply

National Identification Number: Does not apply

US social security number: Does not apply (If available pls enter)

US Taxpayer ID number: Does not apply (if available pls enter)

**Address and Phone information**:

Home address: Current residential address

Mailing address: Mindtree office address

Home telephone number: enter the Indian land line number or personal mobile number.

Work phone number: As per location-Direct Extension/ Board number (For L2 & H4 Visa Please select NA)

Work fax number: As per location (For L2 & H4 Visa Please select NA))

Mobile /Cell phone number: Personal Mobile number (which is reachable)

E mail ID: Enter your official email id (for L2 & h4 Visa can give anyu personal email ID which should be in active, becoz all communication from consulate will come to this email only)

**Passport Information**

Passport number: Enter the valid passport number

Passport book number: Not applicable for passport issued in India (Seen on the passport booklet)

Country/authority that issued the passport: India /whichever country it was issued in

Where was the passport issued: City where it was issued (Ex: Hyderabad)

State /province: enter the state (Ex: AP)

Country: India /whichever country it was issued in

Issuance date: Enter the passport issued date

Expiration date: Expiry date of the passport

Have you ever lost a passport or had one stolen: Select Yes/No

1. Passport no: if applicable- mention the details
2. Country/Authority which issued passport: if applicable- mention the details

**Travel Information:**

Are you the principal applicant? Yes ( if you are )/No ( if you are the dependent)

1. Surname of the principal applicant Fill the principal applicant details if you are the dependent
2. Given name of the principal applicant Fill the principal applicant details if you are the dependent

Purpose of your trip to US: If business: Business (mention the involvement as in the invitation letter)

If work permit

1. Application receipt/Petition number ( mention the details as in the petition)
2. Principal Applicant’s SEVIS ID: ( mention the details as in the petition)
3. Principal Applicant’s company name (Mindtree Ltd)

Have you made any specific travel plans?

If No:

1. Intended date of travel: (mention the tentative travel date)
2. Intended length of stay: (as per the validity of the Petition for Work permit & as per client invite letter for B1 Visa) Imp Note- For B1- not more than 45 days)

If Yes:

1. Date of arrival in US : Mention the actual date as per the ticket issued
2. Arrival Flight: As per the ticket
3. Arrival City : As per the ticket
4. Date of Departure from US : As per your plan
5. Departure Flight : As per ticket
6. Departure city; As per ticket
7. Provide the locations you plan to visit: As per your plan

Address where you will stay in US: Search for a hotel in the city where you are traveling to in Google and put that address (hotel should be close to the Client Location)

Person/Entity paying for your trip:

Choose : **Company/Organisation**

1. Name of the company: Mindtree Ltd
2. Telephone no: as per location(MT Hyd no. & its board number +91-40-67230000) you may check in the peoplehub to get respective board numbers.

Note- who are travelling from USA as per Indian state of residence location specific you need to mention. Eg- MT Bangalore/ MT Chennai/ MT Pune/ MT hyderabad ect

1. Relationship with you: Employer

Is the address of the party paying for your trip the same as your home or mailing address?: Yes ( becoz in the mailing address as we should give India Mindtree office address )

**Travel Companions Information**

Are there other persons traveling with you?

B1: No

L1/H1: Yes if the dependents are accompanying

1. Surname of the person traveling with you: As in the dependent’s passport
2. Given name of the person traveling with you : As in the dependent’s passport
3. Relationship with the person: (mention the relationship)

Are you traveling as a part of the group or organization? - NO

1. Surname of the person traveling with you: as per passport
2. Given name of the person traveling with you: as per passport
3. Relationship with the person: mention the relationship

Previous US travel Information

Have you ever been to US?: Yes : If you have visited earlier

No : If you have not

Have you ever been issued a US visa? Yes : If you have been issued

No : If you have not

1. Date last visa was issued – as per passport
2. Visa Number – refer visa page ( 8 digit # on RH corner below will be in RED color)
3. Are you applying for the same type of visa – Yes , if you are / NO—As applicable
4. Are you applying in the same country where the visa above was issued and is this country your principal country of residence? – YES
5. Have you been ten printed? – as applicable
6. Have your US visa even been lost or Stolen? – as applicable
7. Has US visa ever been cancelled or revoked? – as applicable

Have you ever been refused a US visa, been refused admission to US, or withdrawn your application for admission at the point of entry? – as applicable

US point of contact information

Contact person – MINDTREE Manager’s name for H & L Applicants and for B1 any Point of contact Person but should be from Mindtree only). (For L2 & H4’s if already principal Applicant in the US then they can share their name)

Organization name – MINDTREE LTD

Relationship to you – EMPLOYER (for L2 & H4 visa --Pls select OTHERS)

Address and phone number of the point of contact – MINDTREE OFF ADDRESS / CELL NUMBER OF THE MINDTREE MANAGER (for L2 & H4’s their Principal applicant address & phone number shd be given)

E mail ID – MT Manager’s MINDTREE email ID (L2 & H4 principal applicant official Mail ID shd be given)

Family Information: Relatives

Father’s full name and date of birth – as per passport

1. Sur name
2. Given name
3. DOB
4. Is your father in the US? – as applicable

Mother’s full name and DOB – as per passport

1. Sur name
2. Given name
3. DOB
4. Is your mother in the US? – as applicable

Do you have any immediate relatives, not including parents, in the US?

(means fiancé/Fiancee, spouse, child or sibling) – As applicable

1. Surnames
2. Given name
3. Relationship

Family information; Spouse

1. Spouse’s surname
2. Spouse’s given name
3. Spouse’s DOB
4. Spouse’s nationality
5. Spouse’s place of birth
6. Spouse’s address ( choose from the drop down)

Present work/Education/training information

1. Primary occupation(choose from the dropdown menu)
2. Present Employer/School’s name-MindTree Ltd
3. Present Employer /School ‘s address- MindTree Office Address
4. Monthly salary in local currently- Present
5. Briefly describe your duties-Describe abt their work as per their role & responsibilities.

Previous work/Education/training information

1. Were you previously employed? As Applicable

* Employer’s name -
* Employer’s complete address -
* Telephone number-
* Job Title -
* Supervisor’s name-
* Supervisor’s given name-
* Date of attendance From (DD- MMM-YYYY) to (DD- MMM-YYYY)
* Briefly describe your duties

1. Have you attended any educational institutions other than elementary schools?

* Name of the institution
* Institution’s complete address
* Course of study
* Date of attendance From (DD- MMM-YYYY) to (DD- MMM-YYYY)

Additional work/Educational /training information

1. Do you belong to a clan or a tribe? - NO
2. Have you travelled to any country with in the last 5 years? – IF YES, pls mention
3. Have you belonged to, contributed to or worked for any professional, social or charitable organization? – **NO**
4. Do you have any specialized skills or training, such as fire arms, explosives, nuclear, biological or chemical experience? - **NO**
5. Have you ever served in the military? - **NO**

* Name of the country
* Branch of service
* Rank/position
* Military specialty
* Date of service from (DD- MMM-YYYY) to (DD- MMM-YYYY)

1. Have you ever served in, been a member of or been involved with a paramilitary unit, vigilante unit, rebel group, guerrilla group or insurgent organization. - **NO**

Security and Background

1. Medical and health information
2. Criminal information
3. Security information
4. Immigration law violation information
5. Miscellaneous information

Temporary worker visa information – As applicable

Application Receipt/Petition Number:

Name of Person/Company who Filed Petition: Mindtree Ltd (respective Base location)

Where Do You Intend to Work?

Name of Employer: Mindtree Ltd

Street Address: Mindtree US which is close to client location

Phone Number:

Monthly Income (in USD):

Location where you will be submitting your application

Current Location: As applicable

Chennai, Hyderabad, Mumbai, Delhi or Kolkata INDIA

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